



Hot Lunch Job Description

Reports to: Head Administrators

Position Description:

Hot lunch runs from the Wednesday after labor day through the last week of school in May. If school is not in session, there is no hot lunch.

The Hot Lunch Coordinator at Clinton Christian School is responsible to plan for and supervise the weekly hot lunch program. This involves planning the menu, shopping for groceries, supervising weekly volunteers, executing the service of each Wednesday hot lunch day. Hot lunch coordinators do not have to work every hot lunch day, but will need to ensure qualified volunteers are able to execute the meal. will work to find subs if volunteers need to cancel. supervise students and adult coaches in their roles.

Beliefs, Knowledge, and Skills Needed:

The Hot Lunch Coordinator must be a born-again Christian. He/She must agree to fully support, without reservation, the Clinton Christian School Statement of Faith and Conduct as outlined on the personnel contract. Because of our commitment to being Distinctly Christian and preparing students to follow Christ in life, an authentic relationship with Jesus must be evident.

Responsibilities in addition to your area(s) of oversight include, but are not limited to:

- Promote the image and operation of Clinton Christian School.
- Communicate with and make recommendations to the Administration as needed.
- Be alert to any problems in the operation of the Hot Lunch Program and the maintenance of its standards and objectives.